

Memorandum of Understanding between RAYTOWN SCHOOL DISTRICT, MID-CONTINENT PUBLIC LIBRARY and the UNIVERSITY OF KANSAS CENTER FOR RESEARCH, INC.

Modification #5

This document modifies the Memorandum of Understanding (MOU) between Raytown School District, the Mid-Continent Public Library (MCPL), and the University of Kansas Center for Research, Inc. (KUCR) which was effective on June 15, 2014. MOU Modification #5 extends the time to complete the evaluation of the Mid-Continent Public Library’s reading programs and provides a revised list of data elements. The following wording modifies language in the original MOU:

1. The time period to complete activities covered by this modification is amended as follows: The period of performance covered by this MOU between Raytown School District, MCPL, and KUCR shall extend for a period beginning on June 15, 2014 and shall continue 60 days after the evaluation agreement authorized by MCPL and KUCR ends. It is anticipated that the evaluation agreement will continue through 02/28/2021.
2. Raytown School District and Mid-Continent Public Library will provide KUCR with the data needed to sustain the mission of evaluating efforts of the reading program. Raytown School District will provide extracts containing the following types of student information for every student enrolled in pre-kindergarten through 12th grade for the school years 2017-2018 and 2018-2019:


Spring, Academic Year 2017-2018	Fall, Academic Year 2018-2019
MOSIS (or KIDS) student identification number (scrambled using an agreed-upon algorithm)	MOSIS (or KIDS) student identification number (scrambled using an agreed-upon algorithm)
Student first name	Student first name
Student middle name	Student middle name
Student last name	Student last name
Student date of birth	Student date of birth
Student grade level	Student grade level
Student race	
Student gender	
Student free lunch status	
Student reduced lunch status	
Student special education	
Student English Language Learner (ELL) status	
Student benchmark reading and math assessment scores (e.g., i-Ready, STAR, AIMSweb)	Student benchmark reading and math assessment scores (e.g., i-Ready, STAR, AIMSweb)
Indicate if student attended district summer school in 2018	

3. KUCR will preserve the confidentiality of all personally identifiable information about all individual students obtained pursuant to the MOU in accordance with applicable law, including the Federal Social Security Act, the Family Educational Rights and Privacy Act and any regulations promulgated there under. All studies will be conducted in a manner that does not permit personal identification of parents, teachers and students by persons other than required for research activities undertaken by representatives of KUCR. As such, KUCR will not disclose personally identifiable information to any persons except as authorized by law and upon formal approval of Raytown School District and will include results in aggregate or in some other non-personally identifiable form. KUCR assures all researchers who are given access to data with individual-level identifiers provided pursuant to the Memorandum of Understanding will have undergone appropriate training.
4. It is anticipated that modifications will be issued for future requested data elements for the following school years: 2018-2019, 2019-2020, and the 2020-2021. Any modification of this MOU shall be in writing and shall be signed by both parties.
5. Either party may terminate this agreement provided written notification is received by the other party 30 days prior to the proposed termination date.

All other terms and conditions of the original MOU effective June 15, 2014 remain in full force and effect. Original MOU is available upon request.

By signing below, the official certifies that he or she has the authority to bind the organization to the terms of this Understanding and that the organization has the capability to undertake the commitments in this Understanding.

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